WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting
19th February 2019 – 7:30pm
St Anne's Hall

Present: Cllrs Myers (AM), Gregory (NG), Clayton (MC), Ballantine (JB), Green (RG) and Worth (SW).
Clerk: Amanda Massingham, Deputy Clerk
Minutes: Amanda Massingham
Members of Public: 0

1.	**APOLOGIES FOR ABSENCE**
	A18.124 Cllrs O'Neill (KO), Haywood (DH) and Walsh (TW)made apologies and they were ACCEPTED.
2.	**DECLARATIONS OF INTEREST**
	A18.125 None.
3.	**MINUTES**
	A18.126 The minutes of the meeting of 15th January 2019 were AGREED as a true record and signed by the Chairman.
4.	**PUBLIC PARTICIPATION**
	A18.127 None
5.	**Wendover Youth Centre Presentation**
	To receive a presentation from the Wendover Youth Centre regarding the outputs from a recent survey regarding the Skate Park. **A18.128** Two youths from WYC attended along with two adult support workers. Unfortunately the presentation could not be shown to the Committee due to an IT issue. It was AGREED that the Deputy Clerk would distribute the presentation link the following day for the Committee to review. Despite the IT issue, a brief overview was given verbally by the WYC team. They confirmed the outcomes of a two year research period in relation to the current location of the London Road Skate Park. The overall opinion from feedback received from a recent survey, was that the location of the Skate Park was poor, due to the area being un-populated, isolated, dark and difficult to access due to the busy main road. Whilst the equipment at the park was considered good, the location was deemed poor, it had been established mainly through the survey that the best location would be Ashbrook Open space or Hampden Meadow. Cllr Worth reported that a half-pipe was removed from Ashbrook some years ago due to some anti-social behaviours and that other factors such as the conservation area would need to be considered if relocation was agreed. Cllr Clayton added that noise issues at Ashbrook had been an issue in the past so the issues surrounding any re-location would have to be handled carefully. The WYC praised the Council for re-locating the zipwire last year and the Councillors agreed that it now sees much more use. The WYC team explained that Weston Turville are currently in the process of building a new skate park and suggested that WPC could reach out to WTPC about the ongoing project. It was AGREED that WPC staff would collate a survey in relation to a potential re-location of the Skate Park for the Amenities Committee to consider and review.
6.	**UPDATE REPORT FROM THE CLERK**
	A18.129 The Deputy Clerk circulated a report prior to the meeting and it was NOTED. The report confirmed that the winter orchard maintenance visit had taken place on 5th February 2019, in addition to general maintenance two replacement trees were planted. The gator had been taxed for another year and the sit on mower tax was due at the end of March. Several photos of siding out activities along the Tring Road were shown to the Committee, the Deputy Clerk confirmed that the same photos had been shared via social media and had been well received by the Community.
7.	**CORRESPONDENCE**
	A18.130 The Deputy Clerk reported two items of correspondence.

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	An e-mail had been received from a resident about all thing eco. The second item of correspondence was from a resident about verge cutting. It was **RESOLVED** for the Deputy Clerk to prepare a response for the Clerk and Cllr Worth to review prior to sending. Both letters would also be shared with the Environmental WG.
8.	**FINANCE**
	To consider the list of payments and sign cheques. **A18.131** It was **RESOLVED** to accept the list of payments and they were signed by the Chairman.
9.	**OPEN SPACES AND HAMPDEN POND**
a	**Witchell Car Park Tree Survey**
	To review the recent Tree Survey conducted for the Witchell Car Park extension. **A18.132** The seven page report prepared by Simon Pryce Arboriculturist was NOTED. The conclusion section of the report was read aloud by the Deputy Clerk. A vote was taken, 5 votes for, 1 vote against accepting the recommendations in relation to trees 30, 34 and 35. It was therefore **RESOLVED** to accept the recommendations detailed in the report in relation to the three horse chestnuts that would be affected by the car park extension works. Cllr Gregory reported that many trees have been lost in the village over the years and referred to trees previously planted on Manor Waste. Cllr Clayton added that tree roots have caused damaged to many dwellings hence removal has been a necessity. Cllr Worth suggested that a tree policy could be considered in terms of the removal of trees and new planting guidance.
b	**Clock Tower Water Fountain and Wall**
	To review and consider the first draft PID for the proposed Clock Tower Water Fountain and wall restoration. **A18.133** The draft PID was NOTED. Cllr Gregory suggested that the PID should make reference to the wall being a Grade II listed and any relevant input from the landowner. Cllr Clayton stated that more information is required in terms of the cost as at present the project could not be justified. It was AGREED to review these comments for the Committee to review a final draft before any recommendations are made to Full Council.
10.	**OTHER MATTERS**
a	**Highways Salt Bin**
	To consider funding a highway salt bin at the junction of Barlow Rd and Beechwood Lane. **A18.134** The request from a resident in install a new bin was NOTED. The Deputy Clerk provided a map with the requested position highlighted along with the positions of bins already in situ. The deputy Clerk added that BCC order new and replacement bins once per year and will supply and install for £450 each. The Deputy Clerk reported that WPC had no budgeted funds but there were sufficient funds across the bus shelter, refuse bin and street furniture budget lines. It was **RESOLVED** to purchase a new bin and fund the budget from the suggested budget lines, guidance would be sought from BCC in terms of positioning.
b	**Speed Watch Signage**
	To review the size of the Community Speed Watch signage for white gate entry points. **A18.135** The Deputy Clerk reported that the Community Speed Watch signage had been delegated to the Committee from the Full Council after concerns were raised in terms of the size of the proposed signs. Cllr Clayton reported that the proposed signs were too urban and something less intrusive should be considered. Various suggestions were made by Committee members however the Deputy Clerk added that the signage was signed off by BCC and TVP and highway signage normally has strict guidelines in terms of size. A vote was taken, 1 vote for, 3 vote against and 2 abstained from purchasing and installing the Community Watch Signage. Is was AGREED that the Deputy Clerk would find out if alternative signage could be erected that would be smaller in size and less intrusive.
c	**New Homes Bonus Grant**
	To receive an update from the Deputy Clerk regarding the previously proposed grant expression of interest applications. **A18.136** The Deputy Clerk gave an overview of the questions that required answering in relation to the New Homes Bonus Grant (AVDC) application. Cllr Worth reported that most of the questions could not be answered as the basic groundwork in terms of PIDS had not yet been considered or drafted. It was **RESOLVED** not to proceed with the application of interest for the 20190/2020 grant

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	year.
d	**Engagement Working Group**
	To receive an update and consider any recommendations from the Engagement Working Group. **A18.137** The Deputy Clerk confirmed that there were no new recommendations from the last Engagement Working Group meeting that took place on 8th February. The notes from the meeting were distributed prior to the meeting.
11.	**ITEMS FOR NEXT AGENDA** **A18.138** Tree Policy
12.	**DATE OF NEXT MEETING**
	A18.139 The next scheduled meeting of the Amenities Committee was 19th March 2019.
13.	**CLOSURE OF MEETING** **A18.140** As all business was transacted the meeting was closed at 20:40pm

Signed by: _____ **Date:** 19th March 2019