

# WENDOVER PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

held at St Anne' Hall, Wendover, 5<sup>th</sup> February 2019 at 7.30pm

**Present:** Walsh (TW), Clare (KC), Ballantine (JB), Haywood (DH), Morgan (CM), Worth (SW), Duggan (RD), Myers (AM), Bulpett (SB), Clayton (MC).

**Chairman:** Tom Walsh

**Clerk:** Keith Shelley

**Minutes:** Cheryl Marley (Assistant Clerk)

**Public Attendance:** 4

	Item of Business
1.	<b>APOLOGIES FOR ABSENCE</b>
	<b>P18/261</b> Apologies were made by Cllr Gregory, Cllr Green and Cllr O'Neil and they were ACCEPTED.
2.	<b>DECLARATIONS OF INTEREST</b>
	<b>P18/262</b> None.
3.	<b>CHAIRMAN'S ANNOUNCEMENTS</b>
	<b>P18/263</b> The Chairman had distributed a paper prior to the meeting, and this was NOTED. In the report Cllr Walsh confirmed on the 14th of January he had a meeting, at his request, with the Wendover Parish Council's part time groundsman. On the 16th of January Cllr Walsh attended a meeting of the Halton Development Community Interest Company (HDCIC). On the 17th of January Cllr Walsh attended a meeting with Jackie Copcutt from BCC. On the 21 <sup>st</sup> of January Cllr Walsh met with Stephen Louis, a resident, who is looking to setup a local group to bring a refugee family to Wendover. On the 22 <sup>nd</sup> of January Cllr Walsh met with a prospective councillor. Cllr Walsh expressed his support for Wendover Sings event and asked the Council to consider his request for a Chairman's Community Award.
4.	<b>MINUTES FROM THE LAST MEETING</b>
	<b>Consideration of approval of minutes of the meetings of 8<sup>th</sup> January 2019.</b> <b>P18/264</b> The minutes were <b>RESOLVED</b> as a true record and were duly signed by the Chairman.
5.	<b>PUBLIC PARTICIPATION</b>
	<b>P18/265</b> None.
6.	<b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>
	<b>P18/266</b> Cllr Bowles sent his apologies but provided a written report and it was NOTED.
7.	<b>CLERK'S REPORT</b>
	<b>P18/267</b> The Clerk had distributed a report prior to the meeting, and this was NOTED. The Clerk highlighted that the first clear out of the storage facilities has been completed and if a suitable bowser is purchased for the grounds team the Site Safe extensions will still be required. The Clerk reported that the tree survey in Witchell Car Park has been completed and the report has been passed to AVDC for consideration. The report recommends actions on some of the trees which will be addressed by the contracted WPC Tree Surgeon. Cllr Ballantine raised concern that two trees need to be removed for the Witchell Car Park extension to go ahead, it was AGREED that the Amenities Committee will look further into this matter. The Clerk reported that work is progressing towards developing an appealing, informative, user friendly website utilising the WIX platform. Cllr Walsh commented that he has seen the first draft and was impressed. Cllr Clayton requested if the Assistant Clerk (CM) could make the grant application on the new website more user-friendly than it is on the current website. The Clerk highlighted the significant change proposed by the Rotary in that they have now agreed to fund the Wendover Sings event but request assistance from the Council staff to support the event. The Clerk asked the Council if they would agree to his recommendation to support the Rotary in this event. Cllr Bulpett requested the Council staff keep a note on the time they spend supporting the event. Cllr Haywood

	raised concern of the possibility that support from the Council staff could become an expected service by other organisations and create a future conflict of interest. It was <b>RESOLVED</b> that the Council will support the Rotary in the Wendover Sings event if there are no incurred costs.
8.	<b>REPORTS FROM OUTSIDE BODIES</b>
	<b>P18/268</b> Cllr Worth attended a Memorial Hall Committee meeting and reported that CCTV cameras are being installed on the adjacent school grounds to survey student activity outside the Memorial Hall and that they will soon be hosting a pop-up cinema. Cllr Worth also attended a Rotary meeting with Stoke Mandeville Wheel Power.
9.	<b>CORRESPONDENCE</b>
	<b>P18/269</b> The 4 items of correspondence were NOTED. The John Colet PTA wrote to the Council to notify them that they are hoping to hold a beer festival and have enquired if there are any concerns for them call it Wendover Beer Festival. No concerns were raised and it was AGREED that the Clerk would write back to them confirming this. Residents from Princess Mary Gate had contacted the office requesting views or assistance on how to dispute the high fees they have incurred from their property management company. The Councillors discussed and AGREED that they could not assist in the matter. The Manager from Costa Coffee wrote to the Council requesting support to start a Memory Café in Wendover. Cllr Clayton raised concern that there is possibly another organisation in Wendover starting a Memory Café and asked the Assistant Clerk (CM) to put the manager of Costa Coffee in contact with the Wendover Dementia Project Lead. The Council AGREED to support the idea of a Memory Café in Wendover.
10.	<b>FINANCE</b>
a	<b>To note the I&amp;E report and balance sheet for December 2018.</b> <b>P18/270</b> The report was NOTED. Cllr Worth raised concern to the overspend on budget code 4620, the Office-Copier. The Clerk advised the Council that this overspend was due to the Council's past agreement in supporting Wendover Celebrates. Cllr Bulpett reported that there was a Finance Committee meeting coming up where they will be discussing virements across budget lines.
b	<b>To consider the list of payments and sign cheques.</b> <b>P18/271</b> It was <b>RESOLVED</b> to accept the list of payments; the list and the cheques were duly signed, and online payments would be made in the following day. Cllr Ballantine raised concern about the £180 fee incurred to dispose of the Christmas Trees on the Wendover High Street. The Clerk advised the Council that the grounds men do not have the equipment to dispose of green waste themselves and that it had been recently AGREED by the Council to use the services of the WPC contracted Tree Surgeon to do so, instead of having bonfires at the allotments, to be more environmentally friendly. Cllr Walsh requested the Assistant Clerk (CM) advertise the Council's decision to no longer use bonfires to dispose of green waste.
11.	<b>PLANNING COMMITTEE</b>
	<b>To note draft minutes of the meeting of 15<sup>th</sup> January 2019.</b> <b>P18/272</b> The draft minutes were NOTED.
12.	<b>AMENITIES COMMITTEE</b>
a	<b>To note draft minutes of the meeting of 15<sup>th</sup> January 2019.</b> <b>P18/273</b> The draft minutes were NOTED.
b	<b>To consider any recommendations from the Amenities Committee.</b> <b>P18/274</b> Cllr Worth reported that there has been some concerns with New Homes Bonus Grant expression of interest application as they require information that the Parish Council do not have access to, the Deputy Clerk is exploring the matter further, hence the recommendation was withdrawn at this time.
13.	<b>OTHER MATTERS</b>
a	<b>HS2</b>
	<b>To receive an update and any recommendations.</b> <b>P18/275</b> Cllr Walsh had distributed a report prior to the meeting, and it was NOTED. Cllr Walsh highlighted that the treasury review will be delayed into the summer and it will need input from the Council.
b	<b>NEIGHBOURHOOD PLAN</b>
i	<b>To consider the final draft of the Wendover Neighbourhood Plan.</b> <b>P18/276</b> Cllr Bulpett distributed the final draft of the Wendover Neighbourhood Plan prior to the meeting, and it was NOTED. Cllr Bulpett reported that the consultation starts on the 7 <sup>th</sup> February 2019 to the 21 <sup>st</sup>

	March 2019 and any comments will be collated and considered. The Council <b>RESOLVED</b> to APPROVE the draft Wendover Neighbourhood Plan. The Council thanked Cllr Bulpett for all her efforts and time dedicated to the Wendover Neighbourhood Plan. Cllr Bulpett thanked WPC and the staff for all their assistance in distributing the WNP leaflets and publicising the consultation.
ii	<b>To consider a draft Local Green Spaces Report.</b> <b>P18/277</b> Cllr Bulpett distributed the final draft of the Local Green Spaces Report prior to the meeting, and it was NOTED. Cllr Bulpett reported the WNP will consider any comments from the public based on demand and that the WNP will have the final say but want to consider the community's opinion. The Council <b>RESOLVED</b> to APPROVE the draft Local Green Spaces Report.
c	<b>OPERATION LONDON BRIDGE</b>
	<b>To receive recommendations from the Clerk in preparation for Operation London Bridge.</b> <b>P18/278</b> The Clerk had distributed a paper with recommendations prior to the meeting, and they were NOTED. The Council <b>RESOLVED</b> to ACCEPT the recommendations.
d	<b>ANNUAL PARISH MEETING 2019</b>
i	<b>To agree the date, venue and agenda items for the APM 2019.</b> <b>P18/279</b> The Council <b>RESOLVED</b> to hold the APM at 7:00pm on the 10 <sup>th</sup> April 2019 at St Anne's Hall.
ii	<b>To consider a speaker, refreshments and any other agenda items for the evening.</b> <b>P18/280</b> The Clerk distributed a paper with recommendations to consider prior to the meeting, and they were NOTED. Cllr Clayton suggested HS2 be covered in the Chairman's speech. Cllr Bulpett requested time slots be allocated to all speakers with a time limit of 3min. Cllr Haywood raised concern to serving alcohol at the APM, the Council voted, and it was <b>RESOLVED</b> to serve alcohol.
e	<b>COMMUNITY SPEED WATCH SIGNAGE</b>
	<b>To consider purchasing Community Speed Watch signage for white gate entry points.</b> <b>P18/281</b> Details of the cost and sizing of the suggested Community Speed Watch signage was circulated prior to the meeting, and it was NOTED. Cllr Clare raised concern to the size of the signage in relation to the Village name sign, it was AGREED the Amenities committee will consider the sizing of the sign.
f	<b>COMMUNITY AWARDS 2019</b>
i	<b>To receive an update from the Working Group.</b> <b>P18/282</b> Cllr Clayton reported that only 4 Councillors had submitted nominations, it was AGREED to extend the deadline to the 8 <sup>th</sup> February 2019 after which they will be circulated to the Council for voting. It was AGREED that the Community Award 2020 nominations will be suggested by the community.
ii	<b>To consider an additional award nominated by the WPC Chairman.</b> <b>P18/283</b> Cllr Haywood suggested that the Chairman should not solely be allowed to give out an award as the winner could be of a biased opinion. Cllr Clayton raised concern that the Parish Council should act as one and the winner of the award should be decided by the whole Council. Cllr Walsh raised his concern that the Council does not appear to be involved in listening to the Community or open and willing to give awards to the community considering the poor level of councillor participation in nominating candidates for the APM Community Awards 2018/2019 and that the Chairman's award could be beneficial. Cllr Morgan raised concern that the Community Award nominations were supposed to be suggested by the community and not the Council. Cllr Clayton raised the issue of time constraints to receive nominations from the public. Cllr Walsh asked Cllr Clayton to refer to the PC minutes from December 2018 and pointed out that if action had been taken in December, as resolved, time would not have been an issue. Cllr Walsh withdrew his request for an award and hoped the Council would be more positive towards the Community Awards going forward.
14.	<b>ITEMS FOR NEXT AGENDA</b>
	<b>P18/284</b> None.
15.	<b>DATES OF FUTURE MEETINGS</b>
	<b>P18/285</b> The date of the next meeting was confirmed as 5 <sup>th</sup> March 2019.
16.	<b>CONFIDENTIAL ITEMS</b>
	<b>P18/286</b> None.
17.	<b>CLOSURE OF MEETING</b>
	<b>P18/287</b> As all business was transacted the meeting was closed at 20:35.

Signed: \_\_\_\_\_

Date: 5<sup>th</sup> March 2019

AVALC – Aylesbury Vale Association of Local Councils  
AVDC - Aylesbury Vale District Council  
BBOWT - The Berks, Bucks & Oxon Wildlife Trust  
BCC - Buckinghamshire County Council  
BOAT – Byway Open to All Traffic  
Cllr – Councillor  
CoT – Chamber of Trade (Wendover WCoT)  
C&RT – Canal and River Trust  
EMR – Ear Marked Reserve  
MVAS - Mobile Vehicle Activated Signage  
HoC or HoL – House of Commons or House of Lords  
HS2 – High Speed Rail II  
I&E – Income and Expenditure  
LAF - Local Area Forum  
LAT – Transport for Bucks Local Area Technician  
LDP - Local Development Plan  
MUGA – Multi Use Games Area  
MVAS – Mobile Vehicle Activated Signage  
NP – Neighbourhood Plan  
NPSG – Neighbourhood Plan Steering Group

PC - Parish Council  
PMG – Princess Mary Gate development  
POP – Partners on Petitioning  
RoW – Right of Way  
S106 - Section 106  
SC – Select Committee  
TfB – Transport for Bucks (BCC Highways)  
TWS – The Wendover Society  
VALP – Vale of Aylesbury Local Plan  
  
HPC – Halton Parish Council  
WHS2 – Wendover HS2 (action group)  
TWS – The Wendover Society  
WCTC – Wendover Chamber of Trade and  
Commerce  
WG – Working Group  
WPC - Wendover Parish Council  
WSA - Wendover Swimming Association