



## **WENDOVER PARISH COUNCIL**

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# **Management Protocol – Hampden Meadow**

## **Objectives**

The objective of this document is to define the best practice, guidelines, and targets for the management of Hampden Meadow.

The protocol is managed and agreed by the amenities committee and implemented by the Clerk and Groundsmen.

## **General Policy**

The policy of the Council is to manage the general environment of the Hampden Meadow.

## **Parish Council Maintenance Policy**

- WPC is responsible for most of the hedgerows, gates and fencing.
- WPC will maintain the ground with regular cutting/strimming of the grass during the growing season.
- The ground will be inspected, and remedial action taken, should any ground disturbance be found.
- WPC will maintain the trees and hedgerows to encourage wildlife.
- WPC will reserve the right to decommission any equipment deemed to be unsafe.
- Litter will be collected and disposed of by the Grounds Team.
- Offensive graffiti will be painted over or removed at the earliest opportunity.
- All proposed changes to the site must be in agreement with the Amenities Committee.
- Fitness and Play Equipment will be inspected by WPC weekly and by a recognised safety/accident prevention company annually, e.g., ROSPA.
- All annual high risks identified by ROSPA will be actioned.
- Contractors will be asked to guarantee in writing that no lead paint is present in the play equipment at the time of quoting for new items.

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## **Document History**

Drafted by Parish Clerk	03/11/2016	(version 1)
Reviewed Amenities Committee	22/11/2016	(version 1)
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Next Review Due

02/06/2022